

22 July 1981


MEMORANDUM FOR: Director of Data Processing
FROM: Chief, Administrative Staff
THROUGH: Executive Officer
SUBJECT: Weekly Report for the Week Ending
22 July 1981

STAT

1. EOD'd as a student trainee on 20 July. He will process in and report to Applications on 23 July.

2. The management training schedule was distributed to Division and Staff chiefs this week. It requests nominees for quota and controlled courses for FY-82 by 1 September 1981.

3. The Office of Information Services/DDA has agreed to staff the ODP Registry. We expect a candidate to be named and approved shortly.


Chief, Administrative Staff